



## 250<sup>th</sup> TOWN ANNIVERSARY COMMITTEE

MEETING MINUTES for  
Tuesday, October 27, 2015

---

---

### MEMBERS

**PRESENT:** Virginia Simms George (Chair), Thomas Lowe (Vice-Chair), Dale Rains (Treasurer), Norm Corbin (Clerk), Amelia Graham, Cathy McAuliffe, Robert Marchetta, Lorna Helms

**ABSENT:** David Carlson

**OTHERS:** Diane Wackell, Andy Dowd, Bill Pantazis (Selectman), Dawn Rand (Selectman)

---

**Meeting to order:** 5:40pm.

### **Meeting Minutes:**

- The meeting minutes for September 22 and 29 were accepted.
- **Chairman Update:** included below
- **Finance Committee:**
  - **Fund Raising:**
    - Norm submitted a \$500 request from the Cultural Council to subsidize the Trolley cost for the Historic Tour event
    - Quilt - Amy has coordinated the location of the quilt throughout different venues in town and is selling tickets. The Town Moderator has been approached for allowing ticket sales at Town Meeting. We need to determine if tickets will be available at the kick-off event.
    - We may need to consider resending fund raising letters. Wait until after the first sponsor flags are installed.
  - **Budgets:** Dale supplied a report showing:
    - **Income:** \$59,820, **Expenses:** \$24,440.88, **Balance:** \$35419.12
    - It was requested that expenses be compared to the planned budget at the next meeting
- **Publicity/Marketing:**
  - **Commemorative Items** - No Report
  - **Large Banner/Signs near Main Street:** No Report
  - **Small Logo Buttons** – 1000 ordered and received. Norm has started distributing them.
  - **Coffee** - Several of us attended a Coffee tasting at Armeno's to select one as the "Northborough 250<sup>th</sup> Anniversary Blend"
  - **Website** – We need an on-line calendar that events can be added to. Andy will look into this.
- **Town Sponsored Events Status:** We do not need to solicit any additional events for our responsibility.
  - **Kickoff Event (January 24, 2016)** - Bob is planning to go to Boston on Nov. 5<sup>th</sup> to take copies of the original proclamation for Northborough. History timeline will be on display. Diane will obtain the occupancy limits for the church and the meeting hall.
  - **250<sup>th</sup> Gala Ball Event (February 6, 2016)** – Considering different gifts for participants.
  - **5K Road Race (May 22, 2016)** - Will start and end at the Zeh School. Lorna will work on a tri-fold brochure for this event for Virginia's review. They are looking for student volunteers to help out at the event.
  - **Family Game Day (August 14, 2016)**- Waiting for an answer from the Daughters of the American Revolution, the Sudbury militia will have demonstrations, there will be old style

games, a maypole, the snack bar will be open. Police & Fire have been contacted. Considering options for a rainy day. Next Meeting is Nov 3<sup>rd</sup>.

- **Pre-Fireworks (September 17, 2016)**- No Report
- **Parade (September 18, 2016)** – Next Meeting will have an update
- **Guest Speaker:** No Report
- **Town History Tour (May 15, 2016):** Trolley reserved, information from prior tours received from the Historical Society. Sub-committee now has 6 members. Dawn mentioned we will be contacted regarding how to include the churches.
- **Cemetery Tour (September 24, 2016):** No Report
- **Historic Scavenger Hunt:** No Report
- **Closing Event (October 29, 2016)** No Report
- **Community & Civic Organization & Other Participation:**
  - **Interfaith:** Week of Gratitude Nov 20-16, 2016, Prayer Service Nov 22. Dawn will be the contact.
  - **Garden Club:** Anniversary Tea on April 30, 2016, 1 to 3 pm at Library
  - **Early American Songs:** Tom will follow-up regarding the 1975 album
  - **School Participation:** The superintendent has been contacted. On November 17<sup>th</sup> there will be a meeting regarding elementary school participation. School participation is still a missing piece of the celebration.
  - **Concert on Unitarian Church Grounds:** We've been approached about this.

**Adjournment:** 6:45pm motion by Tom, 2<sup>nd</sup> by Bob